

## **8350 Public Meetings**

### SCHOOL BOARD MEETINGS

Regular meetings of the Board of Trustees of Campbell County School District No.1 will be held in accordance with dates times and location(s) set by the Board when the Board conducts its annual reorganization. At regular meetings any business may be transacted by the Board which pertains to the duties of the Board.

As required by law, a Notice of School Board Meetings and Availability of Minutes will be published at least two times per year, once within a week after the first regular meeting in December and once as part of the statement of revenue and expenditures of the district.

Special meetings with not less than eight (8) hours notice may be called at any time by the **B**board's clerk/assistant treasurer, or at the request of the chairman, any two members of the Board or the superintendent. Action at special meetings will be limited to items related to the purpose or purposes for which the meeting was called.

The chairman may call an emergency meeting to take temporary action on a matter of serious, immediate concern without notice. However, a reasonable effort will be made to notify the public of the meeting.

All action taken at an emergency session is temporary. In order for it to become permanent, it must be reconsidered and acted on at an open public meeting within 48 hours, excluding weekends and holidays, unless the event constituting the emergency continues to exist after forty-eight (48) hours. In such case the governing body may reconsider and act upon the temporary action at the next regularly scheduled meeting of the agency, but in no event later than thirty (30) days from the date of the emergency action.

All meetings of the Board, except executive sessions, are open to the public and press. A person seeking recognition at the meeting may be required to give his name and affiliation.

Because all powers of the Board of Trustees lie in its collective action as a group, individual board members exercise their authority over district affairs only as they take action at a legal meeting of the Board.

In other situations, an individual board member, including the chairman, shall have the authority to act only when the Board has delegated that authority to him or her.

### QUORUM

A quorum will be four members of the Board. In the absence of a quorum, the only official action that the Board may take is to adjourn the meeting to another time or date.

### RULES OF ORDER

The Board believes it can meet as a body and proceed best with its deliberations in an atmosphere of free exchange of information and opinion unhampered by formal rules of order. ~~which are usually designed for the management of large groups or organizations. The Board will not consider itself bound by the rules of any certain manual of parliamentary procedures.~~ **The board is not bound by any particular rules of parliamentary procedure; however, Roberts Rules of Order (latest edition) may be invoked by the chairperson or a majority vote of the board for any meeting or a specific business matter.**

### DISRUPTION OF PUBLIC MEETING

If any public meeting is willfully disrupted by a person or group of persons so as to render the orderly conduct of the meeting unfeasible, and order cannot be restored by the removal of the person or persons who are willfully interrupting the meeting, the Board may order the removal of the person or group causing the ~~disruption~~ **disruption** from the meeting room and continue in session or may recess the meeting and reconvene at another location. The Board will readmit individuals not

responsible for disturbing the conduct of a meeting. Members of the press and news media, unless participants in a disturbance, shall be allowed to attend any meeting permitted by this section.  
ADOPTION DATE: January 25, 1983; Revised April 28, 1983; November 14, 1989 (formerly 9300, 9115, and 9120); Revised June 12, 2012; **Revised January 24, 2017**

LEGAL REFERENCE(S):

CROSS REFERENCE(S):

ADMINISTRATIVE REGULATION: 8350-R