

Call to Order	<p>The meeting was called to order by Chairman Anne Ochs at 6:30 PM in the Board Room at the Educational Services Center with the following trustees also present: Lisa Durgin, David Foreman, Andrea Hladky, Joseph Lawrence, and Ken Clouston. Toni Bell was absent.</p> <p>Others present: Dr. Boyd Brown, Superintendent of Schools; Dr. Alex Ayers, Deputy Superintendent; Mr. Kirby Eisenhauer, Associate Superintendent for Instructional Support; Dr. Larry Reznicek, Human Resources Manager; Mr. Joe Hallock, attorney; and Meldene Goehring, administrative assistant.</p> <p>Also present: Kathy Brown, Dana Lyman, Bertine Bahige, Kelly Hornby, EJ Engelhaugt, Karin Engelhaugt, Josh Jorgensen, Krystal Jorgensen, Alessandra Hernandez, Brendyn Avery, Cedrick VonEye, Jennifer Farnes, Shary Charlson, Maria Valdez, Shanon Goerwein, Tracee Naser, Sarah Osorio, and Brian Manza.</p>
Changes to the Agenda	<p>Chairman Ochs requested celebrations and academic reports be held prior to the other agenda items.</p>
Celebrations	<p>Rawhide Elementary principal Bertine Bahige introduced teacher Jennifer Farnes and sixth grade students who shared their ePortfolio writing.</p>
Academic Reports	<p>Twin Spruce Junior High School principal Dana Lyman provided an academic report for Twin Spruce Junior High School.</p> <p>Rawhide Elementary School principal Bertine Bahige provided an academic report for Rawhide Elementary School.</p>
Appreciation of Chairman	<p>Dr. Brown presented Mrs. Ochs and Mrs. Durgin with scrapbooks commemorating the past year.</p>
Reorganization of Board Election of Officers	<p>Chairman Ochs turned the meeting over to Dr. Brown. Mr. Foreman made a motion to retain the current slate of officers, and Dr. Lawrence seconded the motion. The motion carried unanimously.</p> <p>Officers were elected as follows: Mrs. Ochs for chairman Mrs. Durgin for vice-chairman, Mr. Foreman for treasurer, Mrs. Hladky clerk/assistant treasurer.</p>
Meetings: Times and Dates	<p>Dr. Lawrence made a motion to establish the Board meeting times and dates as 6:30 PM on the second and fourth Tuesdays of each month. Mr. Foreman seconded the motion, and the motion carried unanimously.</p>
Depositories	<p>Mr. Foreman made a motion to designate ANB Bank, First Interstate Bank, First National Bank of Gillette, US Bank, and Wyoming Government Investment Fund as depositories for Campbell County School District. Dr. Lawrence seconded the motion, and the motion carried unanimously.</p>
Newspaper	<p>Mrs. Hladky made a motion to establish The News-Record as the official newspaper for Campbell County School District. Mrs. Durgin seconded the motion, and the motion carried unanimously.</p>
Re-Adoption of Policies	<p>Mrs. Durgin made a motion to re-adopt the policies contained in the official district policy listing and rescind all old policies-determination is found only in the board meeting minutes. Mr. Foreman seconded the motion, and the motion carried unanimously.</p>
Legal Council	<p>Mr. Clouston made a motion to designate Stevens, Edwards, Hallock, Carpenter, and Phillips, PC as the legal counsel for Campbell County School District. Mrs. Hladky seconded the motion, and the motion carried unanimously.</p>
Appointments	<p>Chairman Ochs appointed Mr. Foreman, Mrs. Durgin, and herself to serve on the Board of Cooperative Higher Education Services (BOCHES); Mrs. Hladky to serve on the Board of Cooperative Education Services (BOCES); and Mrs. Bell and Mr. Foreman to serve on the Campbell County School District audit committee.</p>
Financial Disclosure	<p>Trustees completed the financial disclosure form as required by state statute, and turned the forms in to Mrs. Goehring.</p>
Public Comment	<p>There were no public comments.</p>

CONSENT AGENDA

A motion was made by Mr. Foreman and seconded by Mrs. Hladky to approve all items listed on the Consent Agenda. The motion carried unanimously.

Minutes

Minutes of the November 14, 2017 Board of Trustees regular meeting were approved.

Minutes of the November 14, 2017 Board of Trustees special dinner meeting were approved.

Minutes of the November 14, 2017 Board of Trustees executive session were approved.

Employee Actions
**EDUCATIONAL SUPPORT
PERSONNEL**

The following actions taken by the Human Resources Department were approved:

Resignations

Emily R. Bishop	Title I Assistant/Lakeview
Cynthia Barnum	Bus Driver/Transportation
John Chick	S.P.E.A./E.D./Sage Valley Junior High
Don Dihle	Business Manager/ESC
Jade Moser	Water Safety Assistant/Aquatic Center
Kallie Neether	S.P.E.A.-E.D./Prairie Wind
Tammy Stoops	Infant Care Assistant/Westwood

New Hires – Regular

Melissa Blankenship	S.P.E.A. with High Needs/Lakeview
Amanda Brooks	S.P.E.A. with High Needs/Lakeview
Kylie Engdahl	Technology Assistant/Lakeview
Katie Herther	S.P.E.A. with High Needs/Hillcrest
Jessica Howard	Special Programs Ed. Asst./Meadowlark
Shawna Leisy	Behavior Assistant/Stocktrail
Jennifer Lewis	Bus Driver/Transportation
Hanna Nichols	S.P.E.A.-E.D./Prairie Wind
Leah Powell	S.P.E.A.-E.D./Paintbrush

New Hires-Substitutes/Temporaries

Rustin Powell	Student Custodian/Westwood
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Transfers

Janine Ehrler	FROM: Technology Asst & Instructional Asst/RE TO: Library Media Asst./Wagonwheel
Sherry Pierson	FROM: Bus Driver-in-Training/Transportation TO: Substitute Bus Driver/Transportation
Randi Prosenick	FROM: Special Programs Ed. Asst./TSJH TO: S.P.E.A. with High Needs/Hillcrest
Deb Reno	FROM: Custodian/Meadowlark TO: Floater Custodian/Maintenance

Request for Medical Leave of Absence

A medical leave of absence was approved for Neal Brown, Skilled Maintenance-HVAC beginning December 2, 2017.

CERTIFIED

Recommendation for Hire

Randi O'Dowd	Exc. Child Spec. Resource Room/Buffalo Ridge
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Resignations

Susan Bennett	Second Grade Teacher/Stocktrail
Patricia Kearnes	Coordinator of Library-Media/District

Substitute Teacher New Hires

Bobbi Jo Coleman	Substitute Teacher/All Schools
Robert Hewitt-Gaffney	Substitute Teacher/All Schools
Megan Huber	Substitute Teacher/All Schools
Justin Krein	Substitute Teacher/All Schools
Amber Kylander	Substitute Teacher/All Schools
Alissa Oedekoven	Substitute Teacher/All Schools
Ben Sandy	Substitute Teacher/All Schools
Tracy Shaw	Substitute Teacher/All Schools

Extra Duty Recommendations

Matt Albin	HS Track Coach/Campbell County High School
Matt Albin	HS Indoor Track Coach/CCHS
Derek Barnhurst	Asst. Girls Basketball Coach/WJSH
Cassie Cobb	7/8 Track Coach/TSJH
Stacia Harvey	7/8 Soccer Coach/TSJH
Chelsea Posten	7/8 Track Coach/TSJH

Warrants

The following warrants were ratified and approved:

Payroll Warrants	214653 - 214914
Combined Fund Warrants	364273 - 364706
Major Maintenance Warrants	7163 - 7185
Nutritional Services Fund Warrants	10323 - 10353
Insurance Warrants	3915 - 3918
Student Activities/Bldg. Sp. Rev. Warrants	36076 - 36092
Activity Officials CCHS Warrants	5739 - 5741
Activity Officials TBHS Warrants	1267 - 1269
Activity Officials WJSH Warrants	1274

Bids

The following bids were approved:

1. Sage Valley Junior High Stucco Remediation was awarded to Michael's Construction, Inc. in the amount of \$47,437.00.
2. Rawhide Elementary Restroom Remodel was awarded to Michael's Construction, Inc. in the amount of \$56,527.00.
3. STEM Classroom seating at Conestoga, Prairie Wind, Paintbrush and Wagonwheel Elementary Schools was awarded to Powder River Office Supply in the amount of \$13,890.00.

Contracts and Agreements

The following contract was ratified:

1. 4-J School Lighting, Technology, and Fire Alarm Upgrade Project Engineering Services with Associated Construction Engineering, Inc.

The following contracts and agreements were approved:

1. Lakeview Elementary Book Fair with Scholastic, Inc.
2. Residential Services Agreement for In-State Placement with St. Joseph's Children's Home
3. Campbell County High School Portrait Agreement with Lifetouch
4. Recluse School Portrait Agreement with Lifetouch
5. Choir Concerts Facility Use Agreement with Cam-Plex
6. Trunk Loan Agreement with Buffalo Bill Center of the West
7. Rawhide Elementary School Portrait Agreement with Lifetouch
8. 2019-2021 Audit Services Agreement with Bennett, Weber & Hermstad, LLP
9. Conestoga Elementary School Portrait Agreement with Lifetouch
10. Meadowlark Elementary School Portrait Agreement with Lifetouch
11. Sage Valley Junior High School Portrait Agreement with Lifetouch
12. Book Battle Facility Use Agreement with Gillette College
13. 4-J School Portrait Agreement with Lifetouch
14. Hillcrest Elementary School Portrait Agreement with Lifetouch
15. Professional Development Agreement with Stephanie Harvey Consulting
16. Sage Valley Junior High Stucco Remediation with Michael's Construction, Inc.
17. Rawhide Elementary Restroom Remodel with Michael's Construction, Inc.
18. Campbell County Virtual School Portrait Agreement with Lifetouch
19. Buffalo Ridge Elementary School Portrait Agreement with Lifetouch
20. Cottonwood Elementary School Portrait Agreement with Lifetouch
21. Lakeview Elementary School Portrait Agreement with Lifetouch

Policies

Policies 5410, School Meal Programs; and 5425, School Lunch-Junior High Schools were reviewed with no changes.

Grant

Approval was given for Cottonwood Elementary to accept the Devon Energy Grant.

Student Expulsions

Student #11 was expelled for one calendar year with early readmittance under strict probation, subject to terms and conditions of building administration.

Student #12 was expelled for one calendar year with early readmittance under strict probation, subject to terms and conditions of building administration.

Student #13 was expelled for one calendar year with early readmittance under strict probation, subject to terms and conditions of building administration.

Student #14 was expelled for one calendar year with early readmittance under strict probation, subject to terms and conditions of building administration.

Student #15 was expelled for one calendar year with early readmittance under strict probation, subject to terms and conditions of building administration.

Student #16 was expelled for one calendar year with early readmittance under strict probation, subject to terms and conditions of building administration.

Student #17 was expelled for one calendar year with early readmittance under strict probation, subject to terms and conditions of building administration.

Student #18 was expelled for one calendar year with early readmittance under strict probation, subject to terms and conditions of building administration.

Meeting Cancellation

The board meeting scheduled for December 26, 2017 was cancelled.

Resolution to Conduct Business

The following resolution was adopted:

“RESOLVED, that through the unanimous written consent of the Board of Trustees of Campbell County School District the Board authorizes administration to issue and release warrants to conduct the normal business of the School District during the time between scheduled Board meetings of December 12, 2017, and January 9, 2018.

AND, that the Superintendent of Schools, Deputy Superintendent, and Associate Superintendent for Instructional Support be authorized to accept or reject bids during the same period;

AND, that the Superintendent of Schools, Deputy Superintendent, and Associate Superintendent for Instructional Support be authorized to enter into contracts during the same period;

AND, that the actions of the administration will be ratified by the Board of Trustees during their scheduled meeting of January 9, 2018;

AND, that it is the intent of the Board of Trustees that this authorization be allowed solely for the period and purpose outlined above.”

The foregoing resolution was adopted by the Trustees on the 12th day of December, 2017 and will be effective as of December 12, 2017.

CONSENT AGENDA ENDS

AdvancED

Dr. Ayers and Mr. Hornby reviewed the AdvancED Engagement Review Report. Campbell County School District exceeded expectations in eighteen of thirty-one standards. The report noted three “Powerful Practices”, one “Opportunity for Improvement”. A requirement of the engagement review team is to leave the district with “Improvement Priorities”, and those were noted.

WY-TOPP Update

Mr. Hornby provided an update on the Wyoming Test of Proficiency and Progress (WY-TOPP). There are a few data concerns which are being addressed; however, for the most part all is going well with WY-TOPP.

Legislative Update

Mr. Eisenhower provided information on the progress of recalibration. The draft model that APA Consulting will propose for funding K12 education in Wyoming is similar to the current model and appears as though it will generate about the same amount of funding.

Facility Update

Mr. Eisenhower reported to the board that work on the deck of the pool at the Aquatic Center will be funded through a Rec Mill grant. The district will soon need to look at a long range plan to refurbish the Aquatic Center facility.

The district is preparing to go out to bid on many of the projects that were approved by the board in July.

Thunder Basin High School Walking Path

A landowner is willing to give the district some property for a walking path near Thunder Basin High School. District attorney Frank Stevens is working on an easement which will need to be reviewed by the City of Gillette. The estimated cost of providing this walking path is \$10,000.

Trustees Celebrations

Dr. Lawrence commended Mrs. Hladky and Dr. Ayers on all the work they have done to get the Paintbrush, Prairie Wind, Wagonwheel, and Conestoga Elementary STEM labs completed by the target date of February 1, 2018.

Chariman Ochs expressed appreciation to Mr. Hornby and all Campbell County School District staff for their efforts which earned the district high marks on the AdvancED Engagement Review Report.

Adjournment

With no other business before the board, the meeting was adjourned at 8:14 PM

Chairman

Clerk