

MATTHEW H. MEAD  
GOVERNOR



2323 Carey Avenue  
CHEYENNE, WY 82002

# Office of the Governor

## MEMORANDUM

TO: Secretary of State  
State Auditor  
State Treasurer  
Superintendent of Public Instruction  
Agency Directors



FROM: Matthew H. Mead, Governor

SUBJECT: Mileage Rate for Use of Personal Vehicles

DATE: January 4, 2018

The State Auditor has notified me that the Internal Revenue Service has published allowable reimbursement rates effective January 1, 2018.

The mileage rates for reimbursing state employees for use of personal vehicles upon state business is 54.5 cents per mile when no state vehicle is available and 34.5 cents per mile when the use of a personal vehicle is for the convenience of the employee.

These rates shall be effective January 1, 2018 until further notice. Elected officials and agency directors are authorized to reimburse employees for an amount not greater than these rates consistent with the policy of Executive Order 2008-1.