



LETTER OF INTENT

AGREEMENT OF COLLABORATION BETWEEN CAMPBELL COUNTY SCHOOL DISTRICT 1 AND THE EDUCATION OFFICE OF THE EMBASSY OF SPAIN IN WASHINGTON D.C.

As the Campbell County School District 1 embarks on a comprehensive plan to expand world language offerings, the need for additional qualified teachers with proficiency in the language of study becomes an increasing demand. As a result, the state and local counties are compelled to explore a variety of innovative approaches to ensure that students are receiving quality world language instruction. Several states have employed a visiting international teacher model to provide learners an opportunity to acquire language from a highly competent teacher who has native fluency in the language of study. Campbell County School District is currently wishing to support a visiting international teacher program with the full intent to continue the program through a cohort in the 2018-2019 academic year.

Article 1

BACKGROUND & PURPOSE

Campbell County School District will be collaborating with a third-party teacher exchange sponsorship agency to enter into an agreement of collaboration with the Embassy of Spain, Education Office in Salt Lake City, Utah.

This Letter of Intent is established January 25, 2018 between Campbell County School District and the Education Office of the Embassy of Spain.

The purposes of this Letter of Intent are to:

- 1.1 Place teachers from Spain in K-12 teaching positions in Campbell County School District where the language skills, professional background and experience of the teachers can enrich the education of Campbell County School District students;
- 1.2 Provide the visiting teachers as well as the participating Campbell County School District students, teachers and administrators with a cross-cultural experience that can foster understanding and respect; and
- 1.3 Create opportunities for the visiting teachers to build the professional expertise and English skills and to better understand American culture, society, and teaching practices.



Article 2

GENERAL PROVISIONS

In agreeing to participate in the Exchange Teacher Visitor Program for the 2018-2019 school year and approving this Letter of Intent, Campbell County School District 1 agrees to:

- 2.1 Identify the number of teaching positions and the areas of expertise for which it will recruit visiting teachers from Spain.
- 2.2 Designate a representative who will participate in the visiting teacher selection in Madrid, Spain or through videoconference/SKYPE, and who will have the authority to assign visiting teachers to specific districts for the purpose of contractual employment on the same terms and conditions as regular district teachers.
- 2.3 Maintain close contact with the visiting teachers prior to the arrival in Wyoming and provide the academic standards for the state and other materials related to the teaching assignments and professional expectations.
- 2.4 Provide a written offer of employment from participating districts, signed by the teacher.
- 2.5 Process the necessary credential applications for the visiting teachers.
- 2.6 Identify at the earliest possible time the specific grade and subject assignment the visiting teacher will be given.
- 2.7 Organize the orientation and professional development activities to meet the needs of the visiting teachers.
- 2.8 Assure that the visiting teachers are afforded the opportunity to participate in professional development and cultural activities both as participants and resources.
- 2.9 Barring unusual extenuating circumstances, assure district employment for visiting teachers for at least one school year; in the event of dismissal for causes other than lack of professional skills or professional misconduct, the teacher will be eligible for statutory compensation.
- 2.10 Inform the Education Office in Utah promptly by telephone (confirmed promptly in writing) of any serious problem or controversy that may lead to the termination of a teacher on J-1 status.

Article 3

DESIGN OF THE PROGRAM FOR THE SCHOOL YEAR 2018-2019

- 3.1 Positions and Characteristics:
 - 3.1.1 Total number of Spanish teachers requested: a minimum of 3
 - 3.1.2 Intended dates of employment: September 1, 2018-August 30 2019
 - 3.1.3 Proposed arrival date: by August 9, 2018



- 3.1.4.a. Will the visiting teachers be paid a salary or stipend for pre-service training and orientation?
Yes (X –included in salary) No ()
Dates: August 9, 2018¹
- 3.1.4.b. Visiting teachers will be provided training sponsored by Campbell County School District 1 as well as external professional training opportunities.
Tentative Dates: August 9-21, 2018 (not on weekends)
- 3.1.5. The Campbell County School District 1 intends to hire 3 visiting teacher for the following positions:

Grades	Subject Matter	Total Teachers
1st	Elementary: Spanish literacy, science, math	1
2nd	Elementary: Spanish literacy, science, math	1
3 rd	Elementary: Spanish literacy, science, math	1

3.2 Selection Process

- 3.2.1 The Ministry of Education, Culture and Sport of Spain will publicly announce teaching positions for visiting teachers for the 2018-2019 school year.
- 3.2.2 The Ministry will pre-select a number of candidates among qualified teacher applicants.
- 3.2.3 The assigned representative from Campbell County School District 1 will conduct any tests or interviews and will provide a list of selected teachers with passing scores to representatives of the Ministry of Education, Culture and Sports of Spain.
- 3.2.4 Campbell County School District 1 will designate as its representatives Dr. Keri Shannon and Mr. Bertine Bahige.
- 3.2.5 The Representative will hire a minimum of 3 teachers from among the pre-selected qualified candidates on behalf of Campbell County School District 1.

3.3 Program Development

Campbell County School District 1 designates the assigned representative as the School liaison appointed for the specific purpose of coordinating and complying



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Y CANADÁ

with the terms of this Letter of Intent and to cooperate in its implementation with the Education office in UT.

Article 4

This Letter of Intent will become effective on the date of its signature and will be operative for the school year 2018-2019. Letter of Intent are for one year in duration and are updated for two additional years as needed to meet the requirements of the Exchange Visitor Program, 22 CFR Part 62.

By Campbell County School District 1

Date

By the Education Office in US
José Ignacio Sánchez Pérez
Education Attaché in LA

Date



SPAIN VISITING TEACHERS PROGRAM 2018-19

INFORMATION SHEET

CHARTER SCHOOL/PUBLIC SCHOOL: Stocktrail & Rawhide Elementary Schools

DISTRICT: Campbell County School District #1

CHARTER SCHOOL/DISTRICT REPRESENTATIVE Keri Shannon/Bertine Bahige

POSITION __Principal_____

TELEPHONE__307-686-8215 _____

E-MAIL__kshannon@ccsd.k12.wy.us__bbahige@ccsd.k12.wy.us_____

ADDRESS__1000 W. 8th Avenue Gillette, WY 82717_____

ANTICIPATED NUMBER OF POSITIONS FOR VISITING TEACHERS

NUMBER	GRADES	NATURE OF POSITION (e.g., Dual Immersion, Subjects in Spanish...)
3	K- 1- 1 2- 1 3- 1 4- 5- 6-	Dual Immersion Program
	7-8	
	9-12	

Please return to Ana Sanz, Education Advisor:

ana.sanzllorens@mece.es