



1000 West Eighth Street • P.O. Box 3033 • Gillette, Wyoming 82717-3033  
Office: (307) 682-5171 Fax: (307) 682-6619


Teaching Effectively - Learning Successfully

**Boyd Brown, Ed.D.**  
Superintendent of Schools

**Kirby Eisenhauer**  
Associate Superintendent  
for Instructional Support

**Carl Fox**  
Purchasing Manager

May 16, 2018

To: Board of Trustees  
From: Kirby Eisenhauer   
Associate Superintendent for Instructional Support

Re: **Award of Bid for Fire Proof File Cabinets**

The following bids were received:

Bidder	Unit Price	Total for Three Cabinets
<b>Powder River Office Supply</b>	<b>\$3,365.00</b>	<b>\$10,095.00</b>
Western Stationers	\$3,332.51	\$9,997.53

Note: Needed for additional file storage at Special Services Center. Powder River Office is granted a 5% preference for being an in state vendor.

Funding Source: General Fund.

**Recommendation:**

**Award bid to Powder River Office Supply in the amount of \$10,095.00.**