Document the Fair-Use Reasoning Process

Name: ____________________________________________________________

Project Title: ______________________________________________________

When developing a project, answer the following questions:

What is the purpose of your project? __________________________________

Who is the target audience? _________________________________________

I am using (describe copyrighted material here) _______________________

because (provide a reason here) ______________________________________

Did your use of the work “transform” the material taken from the copyrighted work by using it for a different purpose than that of the original? Explain why your work does not just repeat the intent and value of the original source material.

Did you use only the amount you needed to accomplish your purpose? Explain why made your selection.

Provide a citation for the material you are using:

Complete these questions for each of the copyrighted resource materials used in the project.