KEYBOARDING
LA-06-05-01 Standards 1 2 3 4 5 6
The student will apply touch-typing techniques. The student will continue to increase keyboarding skill and improve speed with at least 90% accuracy.

Assessment: Yes/No

SPREADSHEET
TE-06-01 Standards 1 2 3 4 5 6
The student will gather, organize, and present information using a spreadsheet.

Assessment: Yes/No

MULTIMEDIA PRESENTATION
TE-06-02 Standards 1 2 3 4 5 6
The student will design and develop a curriculum-related advanced multimedia presentation that shows self-directed learning and productivity.

Assessment: Rubric

RESEARCH AND INFORMATION
TE-06-03 Standards 1 2 3 4 5 6
The student can apply grade-appropriate digital tools to gather, evaluate, and use information. The student will:

a. Locate, organize, analyze, evaluate, and ethically use information from a variety of sources and media.
   o Explore and evaluate electronic resources using keywords and simple Boolean search strategies
   o Use graphic organizers
   o Cite sources
b. Practice safe, legal, and responsible use of information and technology.
c. Exhibit leadership for digital citizenship.

Assessment: Yes/No

Revised March, 2012